

2020/2021 CAROLINA REGION  
JUNIOR TOURNAMENT DIRECTOR  
INFORMATIONAL WEBINAR

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December 9, 2020



# 2020/2021 TD WEBINAR:

## CR STAFF:

- Executive Director – Kevin Wendelboe
- Trn Administrator – Wade Brence
  - Responsibilities
    - Accepts Tournament Requests
    - Assign tournament sites
    - Send out rosters
    - Receive/Enter Results
  - Contact Kevin on Tournament Days
- Cell number on Roster Cover letter and in TD Handbook
- **Do not give Cell number to teams/coaches**

# 2020/2021 TD WEBINAR:

- **Big Format Change for 2021 0 Due to COVID-19!**
- **Main Changes:**
  - 6-team tournament format only (same we've used in past)
  - If have 4 teams left over – will assign as 4 team tournament on 2 courts
  - AM/PM waves will be held. 8 am and 3 pm start times.
  - Spectators limited to 1 per attending player on roster
  - Minimum team guarantee

# 2020/2021 TD WEBINAR:

- **What didn't change:**

- Assignment process stays the same with same timelines.
- Spreadsheet will be updated to run automatically except may have to manually seed the playoffs (used to run your events)
- Will continue to have one age group assigned to play on Sundays every tournament weekend to help with court needs.

# 2020/2021 TD WEBINAR:

- **Junior Tournament Financial Update (2021 ONLY):**
  - Minimum teams per court guarantee adjusted to 3-per court (6 teams max)
  - Per Team Fees:
    - Admin fee reduced to \$5
    - Officiating fee reduced to \$35

\$785 total for Tournament (6 team guarantee).

\$1570 for the day if host both waves.

# 2020/2021 TD WEBINAR:

- **Junior Tournament Reminders:**

- East and West geographic areas to cut down on team travel – imaginary North/South line through Greensboro is still the dividing line.
- Teams will not be designated into Divisions to begin the season. Teams will simply be ranked from top to bottom in each age group by the Tournament System. Teams are assigned out to sites based on their ranking.
- Tournament Entry deadline is TWO weeks before tournament this season (late entries less likely to be accepted – next slides for example)

# 2020/2021 TD WEBINAR:

- **Junior Tournament Assignment Process:**

- After entry deadline (and results from the previous tournament are entered), teams will be assigned out to sites in 6-team tournament increments only. Thus, most 2-court sites will get 6 teams (will not use 3 courts this season).
- Depending on total number of entries, last site(s) assigned may get a 4-team tournament on 2 courts.
- Will prioritize playing waves so will assign an AM and PM tournament for those facilities able to host both.
- Each site in an age group will be labeled as SITE 1, SITE 2, etc. Example:
  - 14 East – Site 1 playing at Site A (Morning Wave)
  - 14 East – Site 2 playing at Site B (Morning Wave)
  - 14 East – Site 3 playing at Site A (Afternoon Wave)
- East/West Championships will still be labeled as Division 1, Division 2, etc.
- Site Assignment Example on next slide

## 17 WEST REALM - ALL TEAMS

### TEAM RANKINGS

	<u>SITE 1 (Division 1) - 2 courts AM WAVE</u>	<u>SITE 2-2 courts AM WAVE</u>	<u>SITE 1 - 2 courts PM WAVE</u>
1 Team 1			
2 Team 2	1 Team 1	1 Team 8	1 Team 24
3 Team 3	2 Team 2	2 Team 9	2 Team 25
4 Team 4	3 Team 3	3 Team 11	3 Team 28
5 Team 5	4 Team 4	4 Team 13	4 Team 33
6 Team 6	5 Team 5	5 Team 17	
7 Team 7	6 Team 7	6 Team 19	
8 Team 8			
9 Team 9			
10 Team 10			
11 Team 11			
12 Team 12			
13 Team 13			
14 Team 14			
15 Team 15			
16 Team 16			
17 Team 17			
18 Team 18			
19 Team 19			
20 Team 20			
21 Team 21			
22 Team 22			
23 Team 23			
24 Team 24			
25 Team 25			
26 Team 26			
27 Team 27			
28 Team 28			
29 Team 29			
30 Team 30			
31 Team 31			
32 Team 32			
33 Team 33			
34 Team 34			
35 Team 35			



# 2020/2021 TD WEBINAR:

- **What it means for TD's-Pool sizes:**
  - 6-team tournament formats at most tournaments (adjusted format so end time consistent – will go over on future slide)
  - If have a 4-team pool (it would be a stand-alone tournament) – played on 2 courts with no work teams (will go over on future slide).

# 2020/2021 TD WEBINAR:

- **2020/2021 Regional Championship Events:**

- Regional Championship Events:

- Will have East/West Championships and Carolina Regional Championships on the SAME weekend this season!
- Regional Championship Event Weekends will be March 20-21 & March 27-28, 2021.
- From all teams that qualify and enter to compete in a Regional Championship Event, we will identify the top 3 teams in the East and top 3 teams in the West from EACH age group and enter them in the Regional Championships for that age group (same weekend). All other teams will play in their applicable East/West Championship (no change from last season).
- Since all tournaments will take all teams to playoffs this season, we will not need to play any tie-breaker sets during tournaments (regular season or Regionals).
- Carolina Region will provide awards again for East/West Championships and Regional Championships (shipped direct from our vendor to TD arriving Wed/Thurs/Friday before the Championships). No All-Tournament teams at East/West Regionals but there will be an MVP at each site this year. There will be an All-Region Team at the Regional Championships.
- TD's should submit availability/interest to host on the Regional Championship Events weekends same as other tournaments and we will assign out same as other events after entry deadline.

# 2020/2021 TD WEBINAR:

- **Additional Tournament Directors Info:**

- TD's cannot request a "division" now as we will not know where teams fall in rankings until after results are uploaded into the system. Each team's rankings will change each tournament.
- TD's wanting or needing to host an affiliated "Club/Team" need to indicate this on the Request Form. We will work to assign those club teams to that site. The more flexible you can be with which club teams can be assigned to your site, the easier it will be for us to accommodate your requests.
- We will need to know if your facility is willing to host: (a) Morning wave; (b) Afternoon wave; (c) Both; or (d) Either. Wade will reach out.

# 2020/2021 TD WEBINAR:

- **Additional Tournament Directors Info:**
  - Adding Sunday tournaments and ability to do waves should help us be able to have enough sites on most weekends.
  - Late entries are more difficult to accept (would probably take site away from ideal 3-team pools).
  - Teams that do not show day of tournament – shift to 2 team pool for one pool and they just play each other twice. There will be a bye in one of the Quarter-finals also due to this. We will include this as an option in the Master spreadsheet so you can use to make changes if someone drops. (Pay attention to how we seed tournaments next slide – we have this as a tab in Master Tournament Spreadsheet and discuss it in TD Handbook).

# 2020/2021 TD WEBINAR:

- **Additional Tournament Directors Info:**

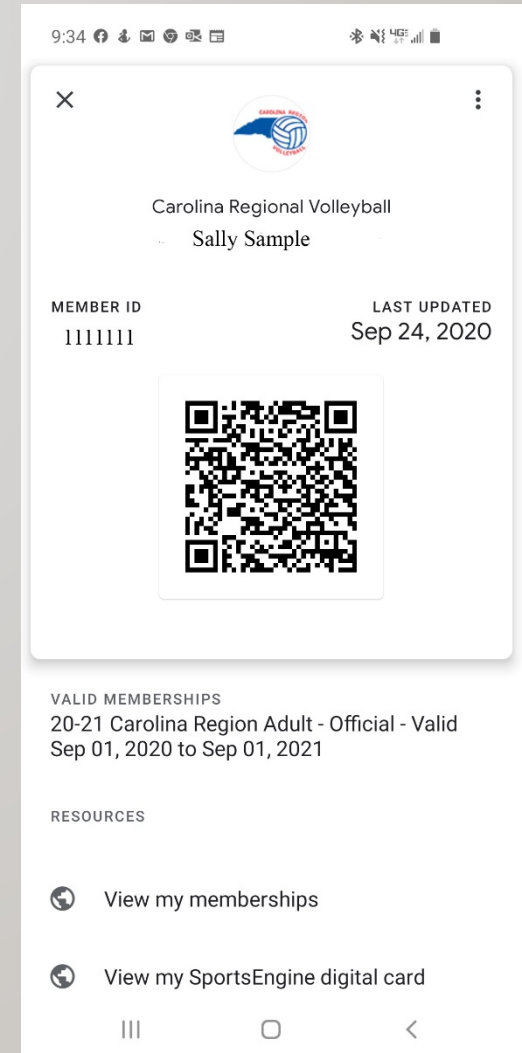
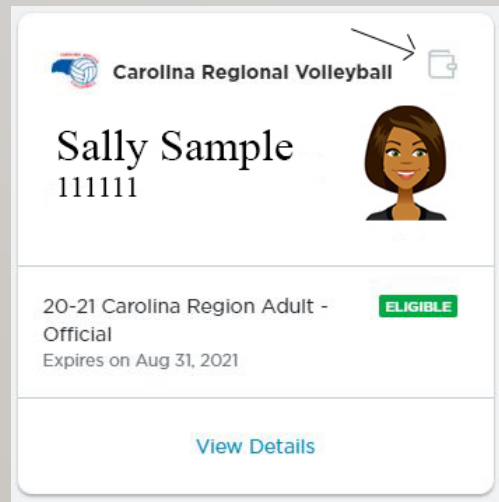
- We won't be able to post a "schedule" of tournaments early. Each site will have teams assigned after entry deadline passes (and results entered).
- We will provide a spreadsheet (latest version of Excel is optimal) for TD's to run the tournament. All TD's will need a desktop or laptop available on site to run the tournament.
- TD's will need to send in results as soon as you can after your tournament (especially the Sunday tournaments) so we can enter results and assign out the next tournament. **If you can send the night of the tournament that would be ideal but no later than 9 am on Monday after the tournament.**

# 2020/2021 TD WEBINAR:

- **Additional Tournament Directors Info:**
  - Checking Rosters:
    - Wade will send rosters on Wednesday or Thursday before your event.
    - Make sure rosters received match the teams listed in Tournament System as soon as you can. Contact Wade immediately if incorrect roster received so he can resend correct one.
    - Coaches will receive at Coaches Meeting. They need to check it over, add uniform numbers if needed, and cross off anyone not in attendance. They will sign and turn in to TD before their first match.
    - If teams write on the roster to add a player, that should always prompt TD to:
      - Check to see if Club Movement- they need to submit Completed Club Movement Form when moving players. TWO is the limit per tournament.
      - If they add a Coach from within the club, that does not count against the TWO limit. However, TD must confirm they are eligible to be added (have completed all requirements to be a coach)

# 2020/2021 TD WEBINAR:

- **Additional Tournament Directors Info:**
  - Checking Rosters/Membership Status:
    - If there is a question about a Member's status (Coach or Player), then TD can check their online Member status instantly.
    - New MMS allows for Digital USAV cards. If member has saved to their Digital Wallet, then can show you a Barcode to allow you to pull up on-demand status.



# 2020/2021 TD WEBINAR:

- **SPECTATORS**

- Currently for each participating team, we are allowing 1 spectator per rostered player in attendance. This is to keep the number of people inside the facility at a minimum.
  - So, if have 10 players on roster but only 8 are at the tournament, the team may have 8 spectators.
  - The team may decide anyway they want who makes up those 8. So, if one player doesn't have a parent with them (rode with someone else), then another player may be able to have 2 parents inside with them. Totally up to the team to meet their "number".
  - TD's may still charge maximum of \$5 per spectator.
  - If possible, providing contactless payment options may aid with safety. Let us know your spectator admission plans and we can update your site info on the tournament system.



# 2020/2021 TD WEBINAR:

- **Using Trainers**

- The Carolina Region strongly encourages all Tournament sites to have a certified trainer on site during all matches to handle any injuries that may occur during the event.
- New this season, we are including the \$5 fee collected from each tournament entry in all post-tournament checks automatically. Tournament hosts should use this portion of their received fees to provide a certified trainer.
- The Tournament Director no longer needs to provide a copy of the Trainer's certification to the Region and the area to collect info about the trainer on the Officials Payment Form has been removed (as it is no longer required). Be sure you are using 2020 version of the Officials Payment Form!

# 2020/2021 TD WEBINAR:

- **Pool Formats - 6-team Tournament – Stand alone ONLY**
- Two Pools of 3 – Each pool follows 3-team pool format

PLAY	WORK
1-3	2
2-3	1
1-2	3

- **2021 Only:** Play TWO (2) sets only. Start each set at 4-4 (21 point games). Still win by two. All teams make the playoffs!
- After Pool play, SEED ALL 6 teams into Playoffs. Seed based on set record, and then point differential. Can adjust seeds 4, 5, 6 so teams from same pool don't play initially. All playoff matches are ONE (1) set only to 25 (0-0).

# 2020/2021 TD WEBINAR:

- Pool Formats - 4-team Tournament on TWO Courts – Stand alone ONLY

COURT 1	COURT 2
Team 1 vs Team 4	Team 2 vs Team 3
Team 1 vs Team 3	Team 2 vs Team 4
Team 1 vs Team 2	Team 3 vs Team 4
Semi 1 – 1st Seed vs 4 <sup>th</sup> Seed	Semi 2 – 2 <sup>nd</sup> Seed vs 3 <sup>rd</sup> Seed
Semi 1 winner vs Semi 2 winner	

- **2021 Only:** Play TWO (2) sets only. Start each set at 4-4 (21 point games). Still win by two. All teams make the playoffs!
- After Pool play, SEED ALL 4 teams into Playoffs. Seed based on set record, and then point differential. Semis and Finals will play matches (best 2 of 3; start at 0). Only if have 4 team tournament!

# 2020/2021 TD WEBINAR:

- **Timeline - Pre-Tournament:**
  - Wade will email a completed spreadsheet and rosters Wednesday or Thursday before your tournament.
  - Go to our Tournament System ([tournaments.carolinaregionvb.org](http://tournaments.carolinaregionvb.org)) – Choose Juniors – then under tournament listings in menu, the date of your tournament.
  - Find your tournament in the listings and **DOUBLE-CHECK** that the spreadsheet matches the Tournament System and that you have rosters for all teams listed. Contact Wade if there is an error or missing a team roster. Please contact Wade by Friday noon so we have time to correct and get you new roster if needed (the earlier you can contact the better)!

# 2020/2021 TD WEBINAR:

- **Timeline - Pre-Tournament:**

- Confirm you have the facility reserved on date of tournament. Confirm when you can get in to set up courts/site.
- Make copies of current score sheets (regular and deciding sets) & libero tracker sheets. Make copies of lineup sheets. Make at least 12 of each per court.
- Provide USAV approved volleyballs (1 extra)
  - Linked from our TD Resources section - <https://www.carolinaregionvb.org/approved-volleyballs/>

# 2020/2021 TD WEBINAR:

- Tie-Breaker Procedures (All-Tournaments):
  - Since all teams make playoffs automatically this season in all approved formats, we will not need to play any tie-breaking sets this season.
  - TD's will need to be prepared to manually seed teams into playoffs based on results of pool play.
    - Rank by Set win percentage and then Point Differential
    - All first-place pool teams will be seeded higher than any second-place team regardless of pool play records (so top two seeds are the top team from each pool).
    - Any ties in sets/points, would be broken by coin flip.

# 2020/2021 TD WEBINAR:

- Seeding Playoffs

- The Carolina Region has established that the highest INITIAL seed in the tournament will go into Pool 1 and the second highest seed will be in Pool 2. The POOLS will maintain their overall seeding spot in the event there are TWO or MORE UNDEFEATED teams advancing to the Playoffs. Thus, an undefeated team from Pool 1 will be seeded into the Playoffs HIGHER than an undefeated team in Pool 2.

# 2020/2021 TD WEBINAR:

Seed Placement in 4-team and 6-team Pools

(will use current Rankings to seed):

4-Team Trn
Pool 1
Team 1
Team 2
Team 3
Team 4

6-team Trn	
Pool 1	Pool 2
Team 1	Team 2
Team 4	Team 3
Team 5	Team 6

POOL Rank  
(Seeding playoffs)  
1      2



# 2020/2021 TD WEBINAR:

- Seeding Playoffs
- If first place teams have a loss during pool play, the first place pool teams will be seeded by: (a) set win percentage (number of set wins divided by number of sets), and (b) then by Total Pool Point Differential (total points won minus total points given up in pool). The Tournament Director should rearrange, where possible, the second-place seeds so teams from the same pool will not meet until the championship match.

# 2020/2021 TD WEBINAR:

- **Excel Spreadsheet Tournament Management Example**
  - [Shared Screen here](#)

# 2020/2021 TD WEBINAR:

- **Officiating Playoffs**
- 6-team Playoff
  - Professional officials should be on stand for all playoff matches
  - Seeds 1 and 2 will have byes in Quarter and will be work teams.
  - Losing Quarter final teams will work semis.
  - FINALS – TD decides – closest team or if one semi goes 3 and other 2, can release the earlier finishing team. TD's should inform all teams that make the playoffs about these policies before playoffs begin. Inform them that they should not leave until cleared by TD so you can make sure all assignments are covered!

# 2020/2021 TD WEBINAR:

- **Officiating Pool & Playoffs**
- 4-team Playoff
  - Professional officials should be on stand for all matches
  - Since all teams participating at same time for all matches, there will be no work teams all day. The R1 will call the match best they can without R2 and LJs. Will need a volunteer to keep scoreboard only.
  - R1 will complete the results on a scoresheet after each match to turn in to TD (Time; Court, Teams, and scores required).

# 2019/2020 TD WEBINAR:

- **Post-Tournament - Spreadsheet**

- Most Common errors

- Forget to put match score of finals in spreadsheet
- Incorrect scores for the sets (wrong team winning)
- Put a space bar or other symbol in a set field when nothing needed
- If have to adjust teams in pool – TD doesn't put exact team name as seen in Tournament System (we need them to match so results upload knows which team it is)
- Not putting the Pool Place finish of the teams in the Pool results section (need that to build playoffs)

# 2020/2021 TD WEBINAR:

- **Post-Tournament**

- Email completed spreadsheet as soon as possible but no later than Monday 9 am to [trnadmin@carolinaregionvb.org](mailto:trnadmin@carolinaregionvb.org)
- That will be your Results “form”. No need to fill out any other Results form.
- Still need to mail in score sheets, rosters, and Officials Payment Sheet (\*if can fax/scan this we can pay officials quicker) to office within 2 weeks of the tournament. You can scan all sheets and email (do not need to mail if send that way). We would prefer to NOT receive a fax of all scoresheets/rosters as that will go through our fax paper/ink very fast!

# 2020/2021 TD WEBINAR:

- **Post-Tournament – Payment Process**
  - Payments are not processed until we have results, Officials Pay Report, Scoresheets, and Rosters from the tournament (due within 2 weeks of event)
  - We have the ability to pay Tournament Directors through an online ACH payment.
  - Our Tournament System now does the following:
    - Automatic financial statement generated and emailed to TD when we process the ACH payment (or check).
    - Electronic payment to TD so goes into your account quicker!
    - Our Direct Pay form is available from our TD Forms section..
    - The ACH payments seemed to work very well last two years with a lot of positive feedback. If you still need a check sent, we will still process that way.

# 2020/2021 TD WEBINAR:

- Behavior

- We now have two ways to handle inappropriate behavior at Tournaments
  - Participant/Spectator Behavior Policy
    - <http://www.carolinaregionvb.org/wp-content/uploads/2017/08/participantspectatorbehaviorpolicy.pdf>
    - Tournament Director oversees the implementation of this. Issues warnings and can expel attendee from the facility (trespassing). Submit report form in TD Handbook if use this.
  - Purple Card Policy
    - <http://www.carolinaregionvb.org/wp-content/uploads/2017/09/CR-Purple-Card-Sanction-Policy.pdf>
    - Professional Officials oversees implementation of this. For spectators only. Can issue warnings and penalize the team the spectator is affiliated with on the scoresheet (point awarded).
- Good Idea to familiarize yourself with both policies.
- Region sent out Behavior banners to TD's/Facilities last season for posting/hanging during sanctioned events. If you are new and need a banner, contact Wade or Kevin (we only have a limited quantity left)



# 2020/2021 TD WEBINAR:

- **TD Handbook**

- You will receive shortly a TD Handbook that has all our policies and procedures in hosting a tournament.
- It will have all the forms you need (scoresheets, etc). Use 2021 versions!
  - Replacement forms available at our Forms section of website
    - <http://www.carolinaregionvb.org/forms/#tournament-directors>
- Info on providing awards (top 2 teams – individual) is included in Handbook.
  - Region usually orders eleven (11) 1st Place and eleven (11) 2nd Place medals

# SUMMARY

- Questions/Closing Remarks

**Thank you for all you do to  
support Carolina Region  
Volleyball! Have a GREAT  
SEASON!**