

# 2018/2019 CAROLINA REGION JUNIOR TOURNAMENT DIRECTOR INFORMATIONAL WEBINAR

December 12, 2018



# 2018/2019 TD WEBINAR:

## CR STAFF:

- Executive Director – Kevin Wendelboe
- Trn Administrator – Wade Brence
  - Responsibilities
    - Accepts Tournament Requests
    - Assign tournament sites
    - Send out rosters
    - Receive/Enter Results
- Contact Kevin on Tournament Days
  - NOTE: I will be out of Continental US Jan 19-20 (contact Wade)
- Cell number on Roster Cover letter and in TD Handbook
- **Do not give Cell number to teams/coaches**

# 2018/2019 TD WEBINAR:

- **NO Format Changes for 2019!**
- **Everything should be same as last season.**
- **Two Main Changes:**
  - Big Change is elimination of Tie-breaker sets for Regular Season Tournaments (Regionals and East/West Championships still have tie-breaker sets)
  - Second change concerns use of Trainer and Trainer fee (will discuss on future slide)

# 2018/2019 TD WEBINAR:

- **What didn't change:**

- Assignment process stays the same with same timelines.
- Majority of sites will still be 4-team and 3-team pools
- Spreadsheet should be updated to run automatically (used to run your events)
- Will continue to have one age group assigned to play on Sundays every tournament weekend to help with court needs.

# 2018/2019 TD WEBINAR:

- **Junior Tournament Reminders:**

- East and West geographic areas to cut down on team travel – imaginary North/South line through Greensboro is still the dividing line.
- Teams will not be designated into Divisions to begin the season. Teams will simply be ranked from top to bottom in each age group by the Tournament System. Teams are assigned out to sites based on their ranking.
- Tournament Entry deadline is TWO weeks before tournament this season (late entries less likely to be accepted – next slides for example)

# 2018/2019 TD WEBINAR:

- **Junior Tournament Assignment Process:**

- After entry deadline (and results from the previous tournament are entered), teams will be assigned out to sites in 4-team pool increments. Thus, most 2-court sites will get 8 teams and 3-court sites will get 12 teams.
- Depending on total number of entries, last site(s) assigned may get a 3-team pool(s) or 5-teams (or could adjust 3 court sites to have 9, 10, or 11 teams).
- Each site in an age group will be labeled as SITE 1, SITE 2, etc. (this is a change from last season). Example:
  - 14 East – Site 1 playing at Site A
  - 14 East – Site 2 playing at Site B
  - 14 East – Site 3 playing at Site C
- East/West Championships will still be labeled as Division 1, Division 2, etc.
- Site Assignment Example on next slide

			<u>SITE 1 (Division 1) - 3 courts</u>	<u>SITE 2-2 courts</u>	<u>SITE 3 - 2 courts</u>
1 Team 1	19 Team 19				
2 Team 2	20 Team 20	1 Team 1		1 Team 14	1 Team 24
3 Team 3	21 Team 21	2 Team 2		2 Team 15	2 Team 25
4 Team 4	22 Team 22	3 Team 3		3 Team 16	3 Team 26
5 Team 5	23 Team 23	4 Team 4		4 Team 17	4 Team 27
6 Team 6	24 Team 24	5 Team 5		5 Team 18	5 Team 29
7 Team 7	25 Team 25	6 Team 7		6 Team 19	6 Team 31
8 Team 8	26 Team 26	7 Team 8		7 Team 21	7 Team 32
9 Team 9	27 Team 27	8 Team 9		8 Team 23	8
10 Team 10	28 Team 28	9 Team 10			
11 Team 11	29 Team 29	10 Team 11			
12 Team 12	30 Team 30	11 Team 12			
13 Team 13	31 Team 31	12 Team 13			
14 Team 14	32 Team 32				
15 Team 15	33 Team 33				
16 Team 16	34 Team 34				
17 Team 17	35 Team 35				
18 Team 18					

# 2018/2019 TD WEBINAR:

- **What it means for TD's-Pool sizes:**
  - 4-team pool formats at most tournaments (end time consistent and earlier)
  - 3-team pools at some sites (depends on total entries). Will play double-round robin (if combined with a 4-team pool).
  - If have a 5-team pool (it would be a stand alone tournament) – Format same as last season (will go over on future slide).
  - If have 6-team tournament – Format same as last season (will go over on future slide)



# 2018/2019 TD WEBINAR:

- **2018/2019 Regional Championship Events (No change):**
  - Regional Championship Events:
    - Will have East/West Championships and Carolina Regional Championships on the SAME weekend this season!
    - Regional Championship Event Weekends will be March 23-24 & March 30-31, 2019.
    - From all teams that qualify and enter to compete in a Regional Championship Event, we will identify the top 4 teams in the East and top 4 teams in the West from EACH age group and enter them in the Regional Championships for that age group (same weekend). All other teams will play in their applicable East/West Championship (no change from last season).
    - Carolina Region will provide awards again for East/West Championships and Regional Championships (shipped direct from our vendor to TD arriving Wed/Thurs/Friday before the Championships). No All-Tournament teams at East/West Regionals but there will be an MVP at each site this year. There will be an All-Region Team at the Regional Championships.
    - TD's should submit availability/interest to host on the Regional Championship Events weekends same as other tournaments and we will assign out same as other events after entry deadline.

# 2018/2019 TD WEBINAR:

- **Additional Tournament Directors Info:**
  - TD's cannot request a "division" now as we will not know where teams fall in rankings until after results are uploaded into the system. Each team's rankings will change each tournament.
  - TD's wanting or needing to host an affiliated "Club/Team" need to indicate this on the Request Form. We will work to assign those club teams to that site. The more flexible you can be with which club teams can be assigned to your site, the easier it will be for us to accommodate your requests.

# 2018/2019 TD WEBINAR:

- **Additional Tournament Directors Info:**

- Adding Sunday tournaments will help us be able to have enough sites on most weekends. We will need all the sites we can get in the East on Mar 9, March 16, March 23 (Regionals), and March 30 (Regionals). January 5-6, Feb 2-3 and March 2-3, we will also have a 2-day tournaments in the Region so that may effect how many teams play in the one-day tournaments.
- Late entries are more difficult to accept (would probably take site away from ideal 4-team pools). May be able to take late entries at lower sites if they have less than 4-team pools. Most late entries depend on the ranking of the team trying to enter late.
- Teams that do not show day of tournament – shift to 3 team pool format at most sites. Master spreadsheet is sent so you can use to make changes (Pay attention to how we seed tournaments next slide – we have this as a tab in Master Tournament Spreadsheet and discuss it in TD Handbook).

# 2018/2019 TD WEBINAR:

- Seeding Pools

<b>4-Team Trn</b>
<b>Pool 1</b>
Team 1
Team 2
Team 3
Team 4

<b>8-team Trn</b>	
<b>Pool 1</b>	<b>Pool 2</b>
Team 1	Team 2
Team 4	Team 3
Team 5	Team 6
Team 8	Team 7

<b>12-Team Trn</b>		
<b>Pool 1</b>	<b>Pool 2</b>	<b>Pool 3</b>
Team 1	Team 2	Team 3
Team 6	Team 5	Team 4
Team 7	Team 8	Team 9
Team 12	Team 11	Team 10

# 2018/2019 TD WEBINAR:

- **Additional Tournament Directors Info:**

- We won't be able to post a "schedule" of tournaments early. Each site will have teams assigned after entry deadline passes (and results entered).
- We will provide a spreadsheet (latest version of Excel is optimal) for TD's to run the tournament. All TD's will need a desktop or laptop available on site to run the tournament.
- TD's will need to send in results as soon as you can after your tournament (especially the Sunday tournaments) so we can enter results and assign out the next tournament. **If you can send the night of the tournament that would be ideal but no later than 9 am on Monday after the tournament.**

# 2018/2019 TD WEBINAR:

- **Using Trainers**

- The Carolina Region strongly encourages all Tournament sites to have a certified trainer on site during all matches to handle any injuries that may occur during the event.
- New this season, we are including the \$5 fee collected from each tournament entry in all post-tournament checks automatically. Tournament hosts should use this portion of their received fees to provide a certified trainer.
- The Tournament Director no longer needs to provide a copy of the Trainer's certification to the Region and the area to collect info about the trainer on the Officials Payment Form has been removed (as it is no longer required). Be sure you are using 2019 version of the Officials Payment Form!

# 2018/2019 TD WEBINAR:

- **Pool Formats – Four-team Pools:**

- Field sizes of 4-, 8-, or 12-teams most sites
- Use regular 4-team round-robin format as in past seasons. Top two to playoffs as in past. Last place teams in pool work playoffs (if applicable).

## FOUR TEAM POOL

<u>Play</u>	<u>Ref</u>
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1-3	2
-----	---

2-4	1
-----	---

1-4	3
-----	---

30 minute lunch break

2-3	1
-----	---

3-4	2
-----	---

1-2	4
-----	---

# 2018/2019 TD WEBINAR:

- Pool Formats - 3-team Pool (if paired with 4-team pool):

PLAY	WORK
1-3	2
2-3	1
1-2	3
30 min lunch break	
1-3	2
2-3	1
1-2	3



# 2018/2019 TD WEBINAR:

- Pool Formats - 5-teams – Stand alone tournament ONLY

Play	Ref
1-2	3
3-4	5
1-5	4
2-3	1
4-5	2
1-3	4
2-5	3
1-4	2
3-5	1
2-4	5

Play ONLY TWO sets to 25. Will look at SET record to advance to FINALS. Top two to FINALS. Last place team in pool is the Officiating team for Finals.

# 2018/2019 TD WEBINAR:

- Pool Formats - 6-team Tournament – Stand alone ONLY
- Two Pools of 3 – Each pool follows 3-team pool format

PLAY	WORK
1-3	2
2-3	1
1-2	3

- After Pool play, SEED ALL 6 teams into Playoffs. Seed based on match record, set record, and then point differential. Can adjust seeds 4, 5, 6 so teams from same pool don't play initially. Then just play normal 6-team playoff schedule.

# 2018/2019 TD WEBINAR:

- **Timeline - Pre-Tournament:**
  - Wade will email a completed spreadsheet and rosters Wednesday or Thursday before your tournament.
  - Go to our Tournament System ([tournaments.carolinaregionvb.org](http://tournaments.carolinaregionvb.org)) – Choose Juniors – then under tournament listings in menu, the date of your tournament.
  - Find your tournament in the listings and **DOUBLE-CHECK** that the spreadsheet matches the Tournament System and that you have rosters for all teams listed. Contact Wade if there is an error or missing a team roster. Please contact Wade by Friday noon so we have time to correct and get you new roster if needed (the earlier you can contact the better)!

# 2018/2019 TD WEBINAR:

- **Timeline - Pre-Tournament:**

- Confirm you have the facility reserved on date of tournament. Confirm when you can get in to set up courts/site.
- Make copies of current score sheets (regular and deciding sets) & libero tracker sheets. Make copies of lineup sheets. Make at least 12 of each per court.
- Provide USAV approved volleyballs (1 extra)

# 2018/2019 TD WEBINAR:

- **Excel Spreadsheet Tournament Management Example**
  - [Shared Screen here](#)

# 2018/2019 TD WEBINAR:

- Tie-Breaker Procedures (Regular Season – Handled automatically; Regionals/East/West Championships – may need tie-breaker sets):
  - Two teams tied for 1<sup>st</sup> or 2<sup>nd</sup> – results of their pool play match breaks tie.
  - 3 teams tied – For 1<sup>st</sup> in pool
    - Regular season – teams ranked by (1) Head-to-Head, (2) Set Win Percentage, or (3) Point Differential. If bottom two still tied, take head to head between just those two teams.
    - Championships - The team with the superior record as determined by (1) Head-to-Head, (2) Set Win Percentage, or (3) Point Differential shall be awarded first place and the other two teams will play one 15-point set for the remaining playoff position. If cannot rank teams 1-3 – flip coin to determine officiating team then 2 vs 3; winner is in playoff. Loser plays 1 for second playoff spot.

# 2018/2019 TD WEBINAR:

- Tie-Breaker Procedures

- 4 teams tied – For 1<sup>st</sup> place in pool

- Regular Season – Rank (1) Head-to-Head, (2) Set Win Percentage, or (3) Point Differential. Identify top two. If can only identify one, identify top team and then look again at head to head and others.
    - Championship – Rank per previous screen. 1 vs 4 (winner gets playoff spot); 2 vs 3 (winner playoff spot). 15 point tie-breaker match (switch at 8). The teams that advance would be tied for 1<sup>st</sup> in pool. Two playoff sets total.

# 2018/2019 TD WEBINAR:

- Tie-Breaker Procedures

- 3 teams tied – For last playoff position (2<sup>nd</sup>)
  - Regular season – Rank by (1) Head-to-Head, (2) Set Win Percentage, or (3) Point Differential. Identify top two. If can only identify one, use head to head between other two.
  - Championships - The team with the superior record as determined by (1) Head-to-Head, (2) Set Win Percentage, or (3) Point Differential shall be bye team and officiate the other two teams (1 set to 15). Winner will play Team 1 for final spot in playoffs (1 set to 15). Two playoff sets total.
  - **Again for 2019 – Championships only:** For tournaments with only two pools, in a three-way tie for second place scenario, if either tie-breaker set has not begun and the other pool has completed play, the last place team in that pool shall be allowed to leave. The third and fourth place teams in the pool involved with the tie-breaker sets will provide the work teams for the semi-finals.
  - Critical to inform all coaches before tie-breaker sets of this so they know to stay for playoffs no matter how they do!



# 2018/2019 TD WEBINAR:

- Tie-Breaker Procedures
  - 4 teams tied – For last playoff position (2<sup>nd</sup>)
- Regular Season – Rank teams by (1) Head-to-Head, (2) Set Win Percentage, or (3) Point Differential. Identify top team. If 2 or more still tied, then use head to head between those teams and then other two criteria in order.
- Championships - Seed teams 1-4 as determined by (1) Head-to-Head, (2) Set Win Percentage, or (3) Point Differential. Team 1 plays Team 4 (team 2 refs), and Team 2 plays Team 3 (winner match 1 refs), and the two winning teams play for the last playoff spot (loser match 2 refs): three 15-point sets total.

# 2018/2019 TD WEBINAR:

- Seeding Playoffs – Championships (Regular Season handled automatically)
  - All first place pool teams will be seeded higher than any second place team regardless of pool play records.

# 2018/2019 TD WEBINAR:

- Seeding Playoffs
  - The Carolina Region has established that the highest INITIAL seed in the tournament will go into Pool 1, the second highest seed will be in Pool 2 and the third highest seed will be in Pool 3 (if there are 3 pools). The POOLS will maintain their overall seeding spot in the event there are TWO or MORE UNDEFEATED teams advancing to the Playoffs. Thus, an undefeated team from Pool 1 will be seeded into the Playoffs HIGHER than an undefeated team in Pool 2 and an undefeated team in Pool 2 will be seeded higher than an undefeated team from Pool 3 (if applicable).

# 2017/2018 TD WEBINAR:

Seed Placement in 4-team Pools (will use current Rankings to seed):

4-Team Trn	8-team Trn		12-Team Trn		
<b>Pool 1</b>	<b>Pool 1</b>	<b>Pool 2</b>	<b>Pool 1</b>	<b>Pool 2</b>	<b>Pool 3</b>
Team 1	Team 1	Team 2	Team 1	Team 2	Team 3
Team 2	Team 4	Team 3	Team 6	Team 5	Team 4
Team 3	Team 5	Team 6	Team 7	Team 8	Team 9
Team 4	Team 8	Team 7	Team 12	Team 11	Team 10

POOL Rank  
(Seeding playoffs)

1 2

POOL Rank  
(Seeding Playoffs)

1 2 3

# 2018/2019 TD WEBINAR:

- Seeding Playoffs
- If first place teams have a loss during pool play, the first place pool teams will be seeded by: (a) match win percentage, or (b) set win percentage (number of set wins divided by number of sets), and (c) then by Total Pool Point Differential (total points won minus total points given up in pool). The Tournament Director should rearrange, where possible, the second place seeds so teams from the same pool will not meet until the championship match.

# 2018/2019 TD WEBINAR:

- Officiating Playoffs
- If two pools
  - Last place finishers in each pool stay to work the semi-finals.
  - Professional officials should be on stand for all playoff matches (including tie-breaker sets)
  - FINALS – TD decides – closest team or if one semi goes 3 and other 2, can release the earlier finishing team. TD's should inform all teams that make the playoffs about these policies before playoffs begin. Inform them that they should not leave until cleared by TD so you can make sure all assignments are covered!

# 2018/2019 TD WEBINAR:

- Officiating Playoffs
- If three pools
  - Top 2 teams get byes and they will work quarter-finals (3<sup>rd</sup> and 4<sup>th</sup> in pool may leave).
  - Losing quarter-final team stays to work semi-finals.
  - FINALS – TD decides – closest team or if one semi goes 3 and other 2, can release the earlier finishing team. TD's should inform all teams that make the playoffs about these policies before playoffs begin. Inform them that they should not leave until cleared by TD so you can make sure all assignments are covered!

# 2018/2019 TD WEBINAR:

- **Post-Tournament - Spreadsheet**

- Most Common errors

- Forget to put match score of finals in spreadsheet
- Incorrect scores for the matches (wrong team winning)
- Put a space bar or other symbol in 3<sup>rd</sup> set field when nothing needed (match went 2 sets)
- If have to adjust teams in pool – TD doesn't put exact team name as seen in Tournament System (we need them to match so results upload knows which team it is)
- Not putting the Pool Place finish of the teams in the Pool results section (need that to build playoffs – Championships only this year)



# 2018/2019 TD WEBINAR:

- **Post-Tournament**

- Email completed spreadsheet as soon as possible but no later than Monday 9 am to [trnadmin@carolinaregionvb.org](mailto:trnadmin@carolinaregionvb.org)
- That will be your Results “form”. No need to fill out any other Results form.
- Still need to mail in score sheets, rosters, and Officials Payment Sheet (\*if can fax/scan this we can pay officials quicker) to office within 2 weeks of the tournament. You can scan all sheets and email (do not need to mail if send that way). We would prefer to NOT receive a fax of all scoresheets/rosters as that will go through our fax paper/ink very fast!

# 2018/2019 TD WEBINAR:

- **Post-Tournament – Payment Process**

- Our hope this year is to pay Tournament Directors through an online ACH payment.
- We are working to build into our Tournament System:
  - Automatic financial statement generated and emailed to TD when we process the ACH payment.
  - Electronic payment to TD so goes into your account quicker!
  - We will distribute any forms we need to collect so we can make the ACH payment when we have more info from the bank.
  - Note – our developers are still working on this so this feature is subject to everything getting finished for the first tournaments (paper form and check as in past if does not get in place this season)

# 2018/2019 TD WEBINAR:

- Behavior

- We now have two ways to handle inappropriate behavior at Tournaments
  - Participant/Spectator Behavior Policy
    - <http://www.carolinaregionvb.org/wp-content/uploads/2017/08/participantspectatorbehaviorpolicy.pdf>
    - Tournament Director oversees the implementation of this. Issues warnings and can expel attendee from the facility (trespassing). Submit report form in TD Handbook if use this.
  - Purple Card Policy
    - <http://www.carolinaregionvb.org/wp-content/uploads/2017/09/CR-Purple-Card-Sanction-Policy.pdf>
    - Professional Officials oversees implementation of this. For spectators only. Can issue warnings and penalize the team the spectator is affiliated with on the scoresheet (point awarded).

Good Idea to familiarize yourself with both policies.

Region sent out Behavior banners to TD's/Facilities last season for posting/hanging during sanctioned events. If you are new and need a banner, contact Wade or Kevin and we can send you one.

# 2018/2019 TD WEBINAR:

- **TD Handbook**

- You will receive shortly a TD Handbook that has all our policies and procedures in hosting a tournament.
- It will have all the forms you need (scoresheets, etc). Use 2019 versions!
  - Replacement forms available at our Forms section of website
    - <http://www.carolinaregionvb.org/forms/#tournament-directors>
- Info on providing awards (top 2 teams – individual) is included in Handbook.
  - Region usually orders eleven (11) 1<sup>st</sup> Place and eleven (11) 2<sup>nd</sup> Place medals

# SUMMARY

- **Questions/Closing Remarks**

**Thank you for all you do to  
support Carolina Region  
Volleyball! Have a GREAT  
SEASON!**