

## Carolina Region Professional Referees Duties and Checklist



### Managing a court

- Pre-match
  - Check net height - know the correct net height in the USAV rule book for the age group you are working
  - Check ball pressure - know the correct pressure in the USAV rule book
  - Make sure the antennas are straight and lined up properly with the antenna on the outside of the sideline. Use net chain to align.
  - Check the score table for score sheet, libero tracking sheet, 2 line-ups, pens, pencils?
- Coin Toss – Gather captains as soon as court is clear and playing teams have arrived (no more than 15 min. prior to match time)
  - Assign Head/Tails to each team and flip coin
    - Winner options are Serve/Receive/Side
    - Loser options are the remaining two
  - If team(s) haven't played yet, then warm-ups are 2-4-4 (2 minutes to pepper/stretch, 4 minutes to serving team, 4 minutes to receiving team. Each team serves, if they want to, within their own 4 minute block)
  - Start warm-ups after captains meeting
  - Find out who the head coaches are and distribute line ups. (Head coaches are the only ones that can talk to R1/R2, and only one to request TO)
  - Know who the work team is. They may have just played and are taking equipment off. They should come to score table as soon as they can. Do not wait for work team to arrive before conducting coin toss and warm-ups.
- Talk to Line Judges
  - Are there two LJ's or are they going to switch with teammates between sets. You need all LJ's present to talk to pre-match
    - Need a call on every play no matter how obvious (In, Out, Touch)
    - Antenna – Hits the antenna, anything outside the antenna, goes over the antenna - all Antenna faults (Wave flag to get R1 attention and point at antenna). R1 cannot see this fault easily, so we rely on LJ!
    - Foot Fault – Wave flag to get R1 attention and point at end line
    - Server comes near LJ to serve, move to the side a few feet.
    - Timeout position – LJ's to center of back line with ball (don't let them play with ball during T/O's)

- Talk to R2
  - Move side to side, staying on side that doesn't have the ball
  - Net Fault – contact with the NET between and including the antennae while making a play on the ball is a FAULT, blow whistle, step to fault side, show net fault and point at player at fault with open hand
  - Centerline Fault – it's OK to step across into opponents playing space, provided some part of body is on your side and they are not interfering with player or presenting a safety hazard. Foot landing on other side under blocker/attacker is a safety hazard and should be called - blow whistle, step to fault side and point at centerline with index finger
  - Repeat all R1 signals except beckon for serve and net serve fault.
  - Responsible for Substitutions – only when sub enters sub zone – notify Head Coach on subs 9-12 and R1 for 12th sub
  - Responsible for Time-outs – notify Head Coach and R1 when TWO TO's taken
  - Show 'Ready' signal to begin each set, after subs and after TO
  
- Talk to Scorer
  - Verify they know how to completely fill out the scoresheet
    - Complete as much as possible on score sheet prior to getting line-ups
    - Everything should be in CAPITAL letters
    - Everything before the first point and after the last point scored should be in PEN
  - Recent updates to scoresheet:
    - Captain Designation
    - T-bar for unused points
    - Coaches no longer required to sign scoresheet after the match.
  - Do they know how to do the Deciding set score sheet?
  - Do they have any questions?
  - Certified Adult on roster must be at the score table during the match to oversee
  
- Line ups
  - Verify the line-ups are filled out completely.
    - Team Name
    - 6 different numbers/players
    - 0, 1 or 2 Liberos (if only 1, should have an X in the second block), if no Libero and no X's, ask coach to fill in
    - Ensure Libero number is different than six numbers on the court
    - Coach's signature

- Start the match
  - Teams line up on end line
  - R1 takes position on the stand, R2 on right side of the pole
  - Motion and whistle for everyone to shake hands at the net
  - R2 checks line-ups and tosses out ball to serving team
  
- Deciding Set (3rd)
  - Get off the stand and go across to the score table and do the coin toss same as the beginning match - same options to winner and loser.
  - If they need to switch sides, you need to walk to center of the court and blow the whistle and motion for them to switch sides immediately.
  
- After the match
  - Ensure that the scorer picks up a PEN (if available) and records everything after the last point in PEN
  - Ensure everything is properly recorded (have scorer do this)
    - Last point must be 25 or more, team can't end with 24 points.
    - End times recorded
    - Winner of each set recorded and winner of match recorded
    - If 3rd set was played, ensure correct information recorded on both sides
  
- Time Management (very important)
  - 3 minutes between sets
  - 30 second Time-Outs
  - Time between matches should be as close to 10 minutes as possible.
    - At the end of the previous match, if you have 2 teams ready to warm-up, perform the coin toss and start their warm-ups
    - Finish the prior match score sheet.
    - Do not let the scorer go until they are COMPLETELY finished.

If you as our Professional Official are training the junior work team from the floor during the match, you need to assist the R1 and R2 in making the right calls at all times, especially ball handling. VETERAN officials can work their way around the court encouraging the members of the work team and offering helpful feedback if needed.

DO NOT PUT YOUR HANDS ON THE GIRLS - NO MATTER HOW INNOCENT YOUR INTENTIONS MAY BE.

KNOW HOW TO KEEP SCORE! Keep score on your off matches until you know how to do it completely and effectively. Look at the example in the USAV rule book. Do the play-by-play and then compare it to the final score sheet when finished. Understand your mistakes and fix them and do it again.

Have a great Season and thanks for your Service!

## **Carolina Region/USAV OFFICIALS PROGRAM CONTACTS**

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