

TO: Carolina Region Adult Team Representatives



RE: 2008-2009 Registration Procedures

In an effort to make completing your team registration easier, we have included a checklist for you to follow that will outline all the steps you need to take to complete your registration quickly and correctly. Be sure to read through the accompanying information to answer any questions you may have about eligibility, definitions, forms, etc. **NOTE: The registration process has CHANGED significantly the past three seasons! We have gone to an online individual-based registration system, so please be sure to read the accompanying information and pass it along to your teammates!** Additional information/forms can be found at our web page - www.CarolinaRegionVB.org

CHECKLIST FOR TEAM APPLICATION (Team Representatives):

- ___ 1. Download Team Roster and Registration Form and complete to register your team with the Region. The Region can put your players on your team in the online system OR the club administrator will be able to do it online ONCE (once they are assigned to your club). A team must have SIX players on the roster to be legal.
- ___ 2. Mail/Fax all Team Registration Forms (if responsible for more than one team) along with **ONLY ONE CHECK** (payable to Carolina Region) to arrive at the Region Office at least one week before your first tournament. Allow at least two weeks for processing. All individuals on your team must be completely registered (completed application either online or with paper form and payment received by Region) at least one week before tournament to be eligible to compete.

CHECKLIST FOR INDIVIDUAL APPLICATIONS:

- ___ 1. Direct all your players to our online registration page – www.CarolinaRegionVB.org/Registration/ to register online with the Region. If they were a member in either of past four seasons then they should be in the online system already (they need to log-in or request their log-in info following instructions on the page). Renewing members go to their membership account and hit the renew button. During their renewing process, they can choose your club (if known) or choose UNDECIDED and they can update the club later (once) or we can add them into your club when we receive the Team Registration form. After they have submitted their application to renew online, they will be able to complete their waiver electronically this season. They will only need to mail a check (or pay online through our online payments links) to the Region Office to complete the registration process.
- ___ 2. A 2009 Carolina Region membership form is available on the website also. Those players that do not have internet access or do not want to register online may still register using the membership form. However, those members that register online get a \$10 discount since the paper forms require more work to process. Players can download the 2009 membership form and Participant Code of Conduct for their records from www.CarolinaRegionVB.org/Forms/.
- ___ 3. Each participant must **read and sign** the Waiver and Release of Liability as well as the Participant Code of Conduct (either electronically or by paper form). Applications will be delayed until we receive the completed application and applicable payments. All Junior participants must have a parent/legal guardian complete their application and a medical history form. The medical history form should **NOT** be returned to the Office, but should be turned in to the Coach to carry at all practices and competitions.

CHECKLIST FOR NON-AFFILIATED (Team) INDIVIDUALS:

- ___ 1. Register online or fill out the Carolina Region membership form as stated above and send along with payment directly to the Regional Office. Unaffiliated members may use the Club Movement form to play with ANY adult team in the Region this season! Officials that will work our Junior’s tournaments must pass a background screen this season. The Background screen consent form can be submitted online this season as part of the registration process (the \$17.50 fee will be waived for all officials only).

CHECKLIST FOR ADDING TEAM PERSONNEL (During season):

- ___ 1. Have new participant(s) register online or complete the membership form as stated above.
- ___ 2. Complete membership application (online or paper) and send proper fee to the Region Office no later than one week prior to participating in a sanctioned event (Can be Thursday before event with a \$5 late fee). Include the teamname on all correspondence.

FEES:

Type	Individual Regular (PAPER)	Individual Early Bird (PAPER)	Individual Regular (ONLINE)	Individual Early Bird (ONLINE)
Adult	\$45 (After 11/1/08)	\$40 (On/Before 11/1/08)	\$35 (After 11/1/08)	\$30 (On/Before 11/1/08)
Junior	\$45 (After 11/1/08)	\$40 (On/Before 11/1/08)	\$35 (After 11/1/08)	\$30 (On/Before 11/1/08)

There is an optional \$5 HP donation program this season. See accompanying materials for information!

Mail All Applications and Checks To: Carolina Region/USAV, P.O. Box 1757, Clemmons, NC 27012

Fed Ex or UPS Overnight (waive signature) To: 3770 Clemmons Road, Suite C, Clemmons, NC 27012

(US Postal Service does overnight to P.O. Boxes - waive signature – Office is closed on Saturdays so use USPS if sending express)

TEAM FEE WORKSHEET

2008-2009 SEASON

ADULT TEAMS

EARLY BIRD (Sending in for Region to receive on/before November 1, 2008)

NOTE: Again this season, you may REGISTER your team with the Carolina Region before the November 1, 2008 deadline to get the reduced fees without including your complete roster. If you do not have your team set yet, you may still send in the Team Registration Form with the team fee by the Early Bird deadline to get the price discount! Once you have your players set, the person set up as your club administrator online may add players to your team through the online system (as long as the individuals are in your club in the system or you can send the names to the Region Office and we will add them to your roster).

Definitions: NEW Player – Was NEVER a registered Adult member of the Carolina Region
NEW Team - Comprised of at least 60% of NEW players (see above). Must include all names when registering a NEW team in order to qualify for the NEW team discount.

Early Bird Adult Team Fee - \$60
Early Bird Adult NEW Team Fee - \$50

REGULAR (Sending in for Region to receive after November 1, 2008)

Definitions: NEW Player – Was NEVER a registered Adult member of the Carolina Region
NEW Team - Comprised of at least 60% of NEW players (see above). Must include all names when registering a NEW team in order to qualify for the NEW team discount.

Regular Adult Team Fee - \$65
Regular Adult NEW Team Fee - \$55

ADULT CLUB INFO

Again for 2008/2009, all adult teams will be considered a “Club” for the purposes of Club Movement! So, there are no club fees and all teams will be able to enjoy the privileges of Club Movement whenever circumstances require the need for replacement players. The Club Player Movement procedures and policies must still be followed by all adult teams in order to be eligible to use Club Movement. These policies and procedures are outlined on page 6 of this Registration Packet, so please review them carefully. In addition, the Carolina Region will again maintain a list of unaffiliated players that may be picked up by teams needing additional players for a tournament. A listing of all available unaffiliated players will be available linked from the adult section of our website.

TEAM REPS, WHENEVER YOU SUBMIT PAYMENTS TO THE REGION OFFICE (TEAM FEES, TOURNAMENT ENTRIES, REGISTRATIONS), PLEASE WRITE ONLY ONE CHECK - PAYABLE TO CAROLINA REGION - AND INCLUDE WITH ALL REQUIRED FORMS. DO NOT STAPLE OR TAPE YOUR CHECK TO THE FORMS. YOU MAY ALSO MAKE PAYPAL PAYMENTS TO THE REGION FOLLOWING THE ONLINE PAYMENT LINK ON THE WEBSITE (INCLUDE DETAILS OF THE TRANSACTION IN THE NOTE FIELD). IF YOU ENTER A TOURNAMENT WITH A PAYPAL PAYMENT, YOU DO NOT NEED TO SEND IN A TOURNAMENT ENTRY FORM!

Attached are your 2008/2009 Carolina Region/USA Volleyball Registration Forms. If you are no longer the team representative, please forward this information package to the new team rep. New teams that have not received a Registration Package may do so by contacting the Office or download it from our website.



ADULT TEAM REGISTRATION INFORMATION:

1. There IS a Team Registration form this season. **This form is required in order to register a team with the Carolina Region. We request that all individual registrations be handled online this season** (but we will accept the paper 2009 membership form if submitted). Illegible forms will be returned and your registration will be delayed. The forms are self-explanatory. You won't have any problems if you read this packet carefully and follow the enclosed Checklist. Please contact the Region Office if you have other questions.

2. **Team Reps:** ALL teams must have a UNIQUE Team Rep (a person can only be the team rep for one team in our system, but one person may still handle all your administrative duties within your club if you wish). Remember that coaches and team reps must register as members of the team, as do any other individuals wishing insurance coverage.

3. **No** team will be legal until six players have fully registered and been added to the team's roster. However, individuals that are not affiliated with a team (officials, coaches, tournament directors, **unaffiliated list**, etc) may register at any time. To add a player to a team after a team has been registered, the player may register online and select the club they are affiliating with. Once the Region clears that member as being paid and submitting a signed waiver (either electronically or by paper), the Club Administrator will be able to add that member to a team in the club (or the Region can do it if you notify us). Teams should register in the Division where they completed play last year unless they desire to move up a Division. Successful teams from last year should desire to move up. All team Division assignments are subject to review by the Competition Committee. To move down a Division, contact the Region Office. New teams may contact the Region Office for advice on Division selection.

4. Please submit the original required forms in **INK** (not faxed or copy machine copies). Complete the forms carefully and accurately. Improper completion or illegible print will result in the form being returned to you for correction and cause a delay in the processing. Many of the forms on the website may be typed in using Acrobat Reader and then printed to be easily read.

5. Select a team name when registering and use that name when entering and competing in tournaments. Please try to be somewhat original. Be aware that there may be other teams from your area that may choose the same name if you are not original. Durham I or Raleigh II may get you registered, but can be easily confused. Seeding and classification, as well as eligibility depend on tournament directors reporting your team's results accurately. Please limit team names to a maximum of 20 letters. Teams choosing names already selected will have their registration delayed. For adult teams we will treat every individual team as a unique CLUB in the online system. That way every team rep can be set up as the Club Administrator and be able to print tournament entry forms/rosters, email members of their teams, and more. Teams may still choose to show affiliation with other local teams by putting their club abbreviation before their teamname (i.e. WCVC-Spikers) but we would put their club in the system as SPIKERS (i.e. their teamname). The Region reserves the right to edit and/or reject any team name. In case of duplicate team names, first priority will be given to the team that has used that given team name in the past and then based on when registration was received.

7. Correctly prepared application forms, accompanied by the appropriate fees, must be received by the Office at least seven (7) days prior to the intended date of participation in a sanctioned event by the team or individual player. Special request for registration less than seven days prior to participation will require payment of a late fee of ten dollars (\$10.00) for a team registration and five (\$5.00) for each individual. This late registration must be received by the Office no later than Thursday prior to participation on that upcoming weekend (later registrations may be accepted for special or extenuating circumstances). NO telephone registrations can be accepted by the Office. Payment must be received by mail, Paypal, or hand carried to the Office before any registration request can be processed. A faxed signed waiver will be accepted to initially get a player registered, but the original signed form must follow within 7 days. **When using overnight mail (Federal Express or other), specify that no signature is required or registration may be delayed, and have delivered to 3770 Clemmons Road, Suite C, Clemmons, NC 27012. The US Postal Service does deliver overnight to P.O. Boxes (remember to waive the signature). The office is closed on Saturdays so express mail should go to the PO Box to ensure delivery.**

8. A classification schedule with the appropriate fee indicated is attached for your reference. Submit only **ONE** check or money order per team/club, payable to "Carolina Region", in the correct amount to cover all fees including any applicable late fees. *No team registration will be honored until all fees have been received by the Office.* Please remit the correct amount. *Incorrect payment will result in delay in processing your registration.* Note: Each individual must pay an individual fee, and each team must pay a team fee.

9. A service charge of twenty dollars (\$20.00) will be charged for all checks returned for non-payment by the bank. No team or individual is eligible for competition until all fees and fines are paid.

10. All Adult teams must have two certified referees and a (different) scorekeeper on their roster. Certification clinics will be announced. Teams have until **January 1** to complete their officials' certification requirements. If teams do not meet the minimum officials' requirement by **January 1**, they may play in the January tournaments with a \$25 (each) fee. In no case will a team be permitted to participate after **February 1** without the minimum number of certified officials. See page 7, K and the 2009 Operating Code for more information.

ADDITIONAL REGISTRATION INFORMATION:

1. All individuals registering with the Carolina Region are required to complete a current Waiver and Release of Liability form (whether registering online or with the 2009 membership form). We are encouraging all individuals to register online this season. There will be a \$10 discount available for registering online! To register, have your players go to <http://www.CarolinaRegionVB.org/Registration/> Those players that do not have access to the online registration system or wish to register using the paper form may still do so. The membership form and Waiver and Release of Liability form is available for download and is on one two-sided form. Both sides must be completed in INK. The current form has 2009 at the top. This is the only acceptable form (previous year's forms will not be accepted). Please complete all requested information and sign in all indicated spaces. **All registrations must contain birthdate information.** The Carolina Region has adopted the USAV Participant Code of Conduct. A copy is available on the website and is to be kept by each participant. The disciplinary policy is listed on the form. No team or individual will be permitted to participate in USAV competition without a signed copy of these forms on file in the Region office (or electronically in the online registration system). Sorry, but that's the only way to keep our insurance in force. Both the Adult and Junior registration fees provide each member with liability and secondary health/accident insurance. See the Team Handbook online for a description of the coverage. Included for Junior teams is a **medical history and release form. Do not return this form with your registration.** Keep a copy of this form with the team at all practices and competitions.

2. **NEW TEAMS:** The Region has instituted a price discount as a thank you for trying us out. This discount is available to all TEAMS that recruit participants that have never been a member of the Carolina Region before. Teams will qualify for the discount if they are comprised of at least 60% NEW members. Call the office if you have questions.

	EARLY BIRD FEE (NEW Teams only)	REGULAR FEE (NEW Teams only)
NEW Team fee (Adult only)	\$50	\$55

3. All individuals wishing to coach Junior Volleyball athletes must sign a Junior Coaches Code of Ethics form and pass a Background Screen every two years. Coaches also must be IMPACT or CAP certified and annually attend a coaching clinic approved by the Region.

4. **High Performance Donation Program:** USA Volleyball has instituted a donation program to provide funds for its High Performance Programs. This is an **OPTIONAL** donation to benefit and grow the level of volleyball in the U.S. There is a box included on the registration form and available in the online system that individuals can check to donate \$5 to the High Performance programs. \$4 will go to USA Volleyball for their Girl's & Boy's High Performance programs and Men's & Women's National teams (\$1 each). \$1 will remain in the Carolina Region to be used to develop our own High Performance programs to benefit our players. If you wish to participate in this optional donation, please check the appropriate box online or on your form and include an additional \$5 on your registration fees. Thank you for your support. The Region will also accept other larger tax-deductible donations to support our mission. Please consider showing your support for North Carolina Volleyball by making a generous donation. Contact the Region Office for more information.

5. **Email:** The majority of the communication by the Carolina Region is now done by email. All members are encouraged to provide a current email address. Team and Club Reps are required to provide an email address. All members that provide an email will be automatically added to our email list to receive updated information during the season. Those members providing email will also be added to USA Volleyball's email newsletter, *Rotations*. Members can choose to opt out of this service online or on their member form and they may unsubscribe at any time by following the directions at bottom of each email. We will also be providing the Carolina Region's newsletter, *Carolina Volleyball Review*, online only this season to help us keep our costs down and conserve resources. An email will be sent to members when new issues are posted. Hard copies of the newsletter will be provided to members upon request.

6. **Online Registration:** USA Volleyball's online registration system is fully operational this season and this will be the system the Carolina Region uses from now on to register individuals and teams. Members may now handle all of their registration needs online. Members have access to their personal accounts to update their personal information, view their team affiliations, and print membership cards. Each Club (whether one team only or multiple teams) will have someone designated as a Club Administrator on the system and that person will have the ability to print their teams' tournament entry forms and rosters, email all the members in their club, and many more capabilities to come (event registration). Additional details and information are available on our website, www.CarolinaRegionVB.org/Registration/.

SUMMARY:

Send all registration requests to:

Carolina Region/USAV
PO Box 1757
Clemmons, North Carolina 27012

You may have registration questions answered by calling the Region Office at 336.766.3581 between the hours of 7:30 am - 12:00 pm or 2:00 pm - 3:30 pm. At all other times you may leave a message. Also, see the FAQ section of the Web page!

NOTE: Each member's USA Volleyball member number will look different this season (as a result of the online system). There is no longer a Team Number associated with your USAV number! USAV Numbers will look like this – CR000001FJ09. CR is for Carolina Region. The "000001" is individual's unique ID in the system. It will be unique for each member. The "FJ" is your individual gender and member category. Some examples of individual labels are FR, MR, FJ, or MJ for Male and Female, Regular or Junior (one-events would be EA). The "09" is the membership year (2009).

ADDITIONAL INFORMATION

A. Tournament Registration: The Region will use centralized tournament registration again this year. All tournament entry forms must be submitted to the Region Office. A generic tournament form can be downloaded from the Adult section of website that can be used to enter tournaments until you are able to print your team's form from the online system. **After you register, your Club Administrator will be able to download a tournament registration form with your team's information pre-printed on it through our online system. MAKE SEVERAL COPIES! Use it to enter all tournaments.** **NOTE: Individuals will not receive USAV membership cards this season.** All members will be able to print a membership card from their online account when their membership is approved. This will need to be copied and carried to all sanctioned events with photo ID as proof of membership. The Club Administrator will also be able to print off membership information for their club members. All tournaments (with the exception of the Hi Neighbor and Quest, which have entry direct to the tournament) will accept entries only through the Region Office. All Regular season one-day adult tournaments will have a common entry fee, \$90, of which \$10 will go to pay the Coordination expenses, \$10 will pay for the Region officiating clinics and ratings of officials, and \$65-\$69 (less sanction fees) will go to the tournament host. Regular season Junior tournament entry fees are \$120, with \$30 going toward officiating expenses, \$5 to provide trainers at all tournaments, \$10 administration fee, and \$65-\$70 going to the tournament host. The Regional Championships Tournament Entry fees for Adults will be \$125 and Juniors will be \$140. The additional fee for adults will be used to provide paid officials at the championships for pool play and playoffs. **The ten day entry deadline before tournaments will be strictly enforced. Late entries may be accepted on a space available basis with a \$25 surcharge.** Check the schedule (see our web page for most current schedule), get your entries in early (note that you can enter several tournaments at the same time with one mailing and one check or enter tournaments online through our online payment page – you do not need to send tournament entry form if you pay online!), and enjoy the season. Returned checks are subject to a \$20 service charge and no team with outstanding sanctions is eligible to play.

B. Adult Regional Championships and Points System: We will again use the same Points System from last year. It will be used to help divide teams into divisions and seed the teams into the tournaments. This season the Regional Championships (weekend of March 14 & 15 for all divisions) will be a regular format tournament open to all teams that qualify (see below). In the event that there are not enough courts available, teams will be accepted into the Regional Championships based on the Points Standings (higher rankings get priority). However, every effort will be made to be able to accommodate every team that wants to play that qualifies and enters by the deadline. The Points System is essentially unchanged from last season. The System is maintained online and this season everyone will be able to go to the page and view the complete system to see how individual matches affect their team's points. An explanation of the points system is available on our website. Teams must compete in at least **three** regular season Carolina Region tournaments to be eligible for the Regional Championships.

C. Team Division Assignment Policy: The Division Structure for Adults will basically be the same for 2008-2009 as last season. **The Team Rep should indicate on his/her Team Registration form** the division that they believe is the team's best fit at Hi-Neighbor and Nationals (AA, A, BB, B). Each team rep should also indicate which division it feels is their best fit for in-Region play using the Gold, Silver, Bronze model from last season. For most tournaments, the Region will place teams in divisions for in-Region play using our Points System. A team may play in one division one tournament and another division the next. This will allow the points system to work the best and sort the teams into their natural order. The size, number, and names for the divisions will be determined by the total number of registered teams and by the competitive balance. Towards the end of the season, a Competition Committee/Region Office will assign teams a permanent division so they know what division they will be assigned for Regionals. Each team will also be assigned a Hi-Neighbor/National classification at that time. On rare occasions, a team may disagree with the Competition Committee's assessment of their level. Matters pertaining to the movement of teams or individual players to a higher classification of competition must be submitted to the Competition Committee through the Region Office for consideration and appropriate action. Appeal of the Committee's decision may be made to the full Board of Directors. All Division reassignments will be made only after consultation with the team. Although teams may be placed in a specific division originally, the Competition Committee may assign teams to different divisions during the Regular season to help balance the divisions, provide variety in competition, and provide a variety of data for the Points System. A team playing in a new division from tournament to tournament does not necessarily reflect a permanent division reassignment (those come in writing from Region). **Teams entering Hi Neighbor and the USAV National Championships must play in the Division they are approved for by the Region.** Teams registering (or placed) in the AA Division will be eligible to enter the AA Nationals; teams registering (or placed) in the A Divisions will be eligible for the A Nationals. Teams placed in the AA division (only) may still petition the Competition Committee to play A at the Hi-Neighbor and National Championships. **AA teams MUST consult the Region Office before entering these two tournaments to see if your team qualifies or you will have to play in the division you were assigned.**

D. Uniform Rule: During the indoor sanctioned season, all teams must abide by the uniform rule that requires team uniforms to be identical in color and design and conform to USA Volleyball regulations regarding jersey numbers. For the 2008/2009 season, USA Volleyball rules recommend that the numbers on the front of uniforms to be at least 6 inches in height and at least 8 inches on the back with a minimum width of 3/4". There are also required placement measurements. Be sure to consult the rule book or web page (FAQ) for specifics on the uniform requirements (regular players and Libero). It is permissible for shorts to have a minor difference in style and trim. Teams may petition in writing to the Region to receive waivers on the uniform requirements. Teams may be subject to more stringent uniform requirements (consult rule book) when playing at the Asheville Hi Neighbor (or other sanctioned inter-Regional tournament), in other Regions, or at the USAV National Championships. Players are forbidden to wear any article - pins, jewelry, glitter, etc. - which may cause injury during the play of the game.

E. Player Movement Within Club: For 2008/2009 all Adult teams will be considered as ONE club for this policy! Player movement (Temporary or Permanent) in a club is restricted to one Divisional level when moving down, that is, Gold to Silver, Silver to Bronze, but not Gold to Bronze. There is no restriction on moving up, that is, a Player on a Bronze or Silver team may play with any team in their club at any Division. All such player movement must be recorded by a team rep in writing on the Club Player Movement Form and submitted to all affected tournament hosts before the start of competition (with roster at Captain's Meeting). Player Movement Forms do not need to be sent to the Region before a tournament if the move is only Temporary. Permanent Club Movements should be sent to the Region Office and REQUIRE the written approval of both affected team reps before it can be approved by the Region.

Player Movement Restrictions:

- Players registered to a club team and participating in sanctioned competition within the jurisdiction of the Carolina Region may participate with another team from the same club having a **higher** classification a maximum of **two (2)** times before the two weeks prior to their division's Regional Championships. Remember: rosters are frozen 2 weeks before a Division's Regional Championships.
- Players may participate with a team having a **lower** classification than the one with whom the player is registered a maximum of **one (1)** time before the two weeks prior to their Division's Regional Championships. Any registered Club player may continue participation with another team in the same club (subject to the above restrictions) upon notifying the Office of a permanent roster change.
- Players may participate with two teams on a given weekend provided: (a) the divisions are playing on different days (i.e. W Silver on Saturday, W Bronze on Sunday); (b) all other Player Movement Requirements described here are followed (limit of 2 moves per season, Movement Form filled out, etc.); (c) for clubs with combined adult and juniors teams, a junior player **MUST** play with his/her junior team if that team is playing on the same day as an adult tournament. If the adult division is playing on a different day, then the junior player may move under the provisions of the Club Movement Policy.
- After a player has participated with another club team in a different division two times, the player shall be frozen to the roster of their **original** team unless a permanent roster move is reported to the Region Office.
- There is no limit and **the same reporting requirements as above** on movement of players between teams in the same club in the same classification (Silver to Silver, 16 Bronze to 16 Bronze, etc.).
- Players registered as unaffiliated (member of the club but not on a team) must still fill out a Club Movement Form if desiring to play on a team within their club and are still limited by the restrictions above.
- Registered unaffiliated members in the Region (not on any team or club) must first join a club and/or team before they can play in a tournament (exception is the Unaffiliated Player List – See H below).

Team Movement Restrictions:

- Teams may use at most two (2) Club players in any given tournament.
- Teams may use at most one (1) player from a higher division in any given tournament.
- Teams may use at most two (2) players from a higher division per season.
- Teams are limited to accepting up to two (2) permanent moves per season. If a permanent move is made with the intent to play in the Regional Championships, then ideally the player being moved should have played at least once with that team during the regular season under a normal player movement. The Region will always hear petitions for extenuating circumstances.

Teams failing to comply with the reporting requirements will have the player movement privilege suspended. Report forms available on the web page for download.

F. Collegiate Membership Category: A special collegiate membership category is still in effect. The membership fee is \$10. This category is open only to graduating seniors with no collegiate eligibility left who have participated in NCAA or NAIA intercollegiate competition (as an incentive to continue playing after their college careers are over). A letter from the head coach or a game program is required for proof of eligibility for this category and should be submitted at time of registration. **This category is not for collegiate club players or individuals that are in college not playing on a varsity team.** Individuals who wish to apply for membership under this category should contact the Region Office **BEFORE** submitting their online application.

G. One-Event Registrations: The Carolina Region also offers a one-event (one-day tournaments only) registration category for new players that want to experience Carolina Region tournaments to see what it is like or as an option when a team needs to pick up a player in order to play in a tournament. Players using this category must still complete the online registration or membership form (completed front & back), check the one-event category box, indicate the event they are participating in, pay the one-event fee of \$5, and submit the membership form and fee at least one week before the tournament. A one-event can also be added as late as Thursday before the tournament with the \$5 late fee (i.e. same registration requirements as regular members). Players may only play as a one-event registration twice during the indoor season and then must upgrade to a full registration (at normal fee). An additional form would not need to be completed when upgrading or using one-event category a second time. The Region will allow a team to be formed in the one-event category once per season. Each player would pay \$5 and the one-event team fee would be \$10. The deadline for receipt of registrations remains the same as above (one week before). If the team wanted to do the one-event category again, no more than three of the original players can be on the second team's roster. Players wishing to play in a multi-day tournament (Jr Hi, Hi Neighbor, Quest tournaments) may register as a multi-day one-event member for \$10. The same requirements and deadlines per above apply.

H. Unaffiliated Player List (Adults): Again for 2009 in the Adult Division ONLY, the Carolina Region will allow those players not affiliated with a registered team to register with the Region and be added to a contact list (name, gender, phone, email, level) which the Region will publish on its website for use by the Adult Teams. If any adult teams are in need of a player(s) for a specific Regular season tournament (since rosters frozen two weeks before Regionals the unaffiliated list applies only to regular season tournaments), then they can contact players on the list to pick them up for the tournament. Teams and Individuals taking advantage of the Unaffiliated Player list are restricted by the following policies: (1) Teams picking up unaffiliated players must have at least FOUR of their registered players at the tournament; (2) Teams using the list may pick up a maximum of THREE players for a tournament; (3) Individuals on the list may only play as an unaffiliated player in THREE events. After the third event played by the unaffiliated player, they will be allowed to join the roster of any one of the teams they participated with. At that time, that player is governed by the normal Player Movement policy. An individual on the list may be added to a team permanently at any time up to the two weeks before Regional Championships when rosters are frozen; (4) **All teams utilizing the Unaffiliated list must add the Players names to their roster at the tournament and mark them as from the UNAFFILIATED LIST.** This roster must be turned into the Tournament Director at the tournament who will forward to the Region at the end of the event. Failure to follow these procedures will cause a team to be ineligible to use the unaffiliated list in future events.

I. Faxed Information/Copies and Credit Cards: USA Volleyball and our insurance company require us to have original signatures on file for our members (for those using the paper registration form). We will accept faxes to the Region Office, but memberships cannot be processed until payment is received in the office also. Any faxed or copies of membership forms that are submitted to the Region will require the original membership form to be submitted to the Region within 1 week (if not received within 1 week, membership privileges may be suspended). Please submit the original membership forms with original signatures in PEN to avoid registration delays. **Members can avoid having to send in a signed waiver this season by registering online (electronic signatures now accepted!)**! The Region has opened a Paypal account to accept credit cards. If you would like to pay your registration or tournament entries by credit card, go to <http://www.carolinaregionvb.org/Payments/paymentcenter.html> and find the appropriate box to submit a paypal payment to the Region (there is a box at bottom to enter any amount). You can also go to www.paypal.com, click on the "Send Money" tab at the top, use office@CarolinaRegionVB.org as the email to send to, and be sure to include in the note the teamname and any other pertinent details (tournament date, division, names of players/teams registering, etc).

K. Officiating: The following clinic schedule has been established (clinics are financed from team fees and tournament entry fees so the whole team shares the expense and are free to pre-registered participants, \$10 for unregistered participants and will only be admitted on a space available basis). Capacity at these sites is limited and pre-registration is required for adult clinics. This year, pre-registration will be cut off one week before the clinic so we know how many to expect and can have enough clinicians and tests available. Pre-registrations will only be accepted after the deadline if there is still space. The Carolina Region **encourages all individuals to pre-register for officiating clinics ONLINE**-see below for information). Individuals may also get directions and information from the Region's Web Page. Please distribute this information to your officials.

For Adults officiating for their adult team this season, we will hold two types of clinics: (1) Recertification clinics, and (2) Full/Regular clinics. **Again this year**, the recertification clinics will be ONLINE (and the tests are built into the clinics) and are for those referees and scorekeepers that have been certified for at least the past two seasons and only need a refresher clinic to prepare for the new season. A link to the online clinics will be available on the Officials section of the website when they are ready. The Full/Regular clinics will be for all new officials and any other returning officials that would like to attend a full clinic. For Full/Regular clinics, Referees will attend the entire session (i.e. must be certified scorer also to referee). Scorekeepers only may just attend the scorekeeper portion and then leave. Attendees at all Full/Regular clinics will take the appropriate tests at the site. If they make an 80 or higher on the test(s), they will be eligible to take the online clinics in future seasons.

Adult and Junior Clubs and teams may hire clinicians to come to you at your convenience to satisfy the clinic and test requirements. The Region highly recommends this for the larger clubs to help ease the burden at the clinic sites. We will post a schedule of Club Clinics at the web site if we are notified that they will accept non-club teams at their clinic (may charge a fee). See the Host Your Own Clinic form on our website or call the office for more information!

NOTE: The clinic schedule is still under development while we put this together. Please see the Officials section of our website for up to date information as it is known and for directions.

	DATE	CITY	SITE	TIME	PRE-REGISTRATION ENDS
ADULT:	TBA – see website for updates				
JUNIORS:	TBA – See website for updates				
(only)					

NEW – Sign up for clinics online! Go Here for Information (see Red menu – Clinic information for link to pre-register – <http://www.CarolinaRegionVB.org/Officials/>)

Classification and Fee Schedule

*To encourage early registration, the Carolina Region has established a two tier registration fee schedule. For those adult teams and individuals (all adults and juniors) registering before the cut-off date of November 1, (**December 1 for Junior Teams only**), early registration fees have been established. All registration materials and the correct fees must be in the **Office's possession** by that date to qualify for the early fee.*

NOTE: There is an ADDITIONAL \$10 discount for regular INDIVIDUAL FEES below if member REGISTERS ONLINE!!

INDIVIDUAL REGISTRATION

Classification	Description	Regular Fee	Early Fee
Junior (players only; not adults affiliated with Junior teams)	18 and under - Players who were born on or after Sept. 1, 1990 or Players who were born on or after September 1, 1989 AND a high school student during some part of the current academic year. 17 and under - Players who were born on or after Sept. 1, 1991. 16 and under - Players who were born on or after Sept. 1, 1992. 15 and under - Players who were born on or after Sept. 1, 1993. 14 and under - Players who were born on or after Sept. 1, 1994. 13 and under - Players who were born on or after Sept. 1, 1995. 12 and under - Players who were born on or after Sept. 1, 1996.	\$45 (after 11/1)	\$40 (before 11/1)
Regular (ALL adults)	Amateur playing status for men and women who are registered on duly sanctioned teams; team reps, coaches and officials.	\$45 (after 11/1)	\$40 (before 11/1)
Collegiate	Players who have completed their intercollegiate eligibility in the current year. See Section F. (Not Club players)	\$10	\$10
Other	Youth (age 11 and younger)	\$15	
	Boys (ages 18 and younger)	\$15	
	Non-playing supporters of volleyball	\$45 (after 11/1); 40 (before 11/1)	
	Summer (after May 1, 2009)	\$15	
	One Event – one-day (Limit two per indoor season)	\$5 (\$10 for multi-day one event)	
	Facility/League	Please inquire	
Patron	Groups or organizations desiring to support or participate in Carolina Region volleyball.	\$50	

TEAM REGISTRATION

Classification	Description	Regular Fee	Early Fee
Junior	All players must qualify as Junior members of USA Volleyball	\$65 (after 12/1)	\$60 (before 12/1)
Regular	All teams not qualifying for the above classifications.	\$65 (after 11/1)	\$60 (before 11/1)

CLUB REGISTRATION (EARLY REGISTRATION ONLY-JUNIORS ONLY)

Club fee	Club fee has been waived for all clubs. All clubs have privilege of player movement this season!		
If 1-5 teams	JUNIORS - All teams pay \$60 each		
If Club has 1-11 teams	JUNIORS - teams 1-5 pay \$60 each first; then teams 6-11 pay \$50 each		
If 12 or more Teams in club	JUNIORS - teams 1-5 pay \$60 each; then teams 6-11 pay \$50 each; then teams 12 and above pay \$45 each		

The above Club structure team fees applies to JUNIOR Early Group Registration only. The president of any club will submit the Club Information Sheet to the Region which includes all officer's addresses, phone numbers and all teams included in the club. Clubs may register individuals with the Region as club members who are not assigned to a particular team. Such individuals are eligible to participate with any team in the club at their level, subject to the Region's player movement regulations. Teams may be added to a club after the Early Bird deadline (Dec 1), but will pay the regular team fee of \$65 for each team thereafter.

ADDITIONAL FORMS/INFORMATION:

Please go to www.CarolinaRegionVB.org and visit the Adults section (blue menu), the Forms section (red menus), and the Tournament Director (Blue menu) section to download additional forms that you may need for Registration/Tournaments:

- (a) 2008/2009 Team Registration Form
- (b) Event/Practice Sanction Request Form (if you want your practices sanctioned for insurance coverage)
- (c) Adult Player Movement Form
- (d) Blank Tournament Entry Form
- (e) 2009 Membership Form
- (f) USAV Participant Code of Conduct
- (g) Host Your Own Clinic Information
- (h) Insurance Forms and Information
- (i) Adult Team Handbook
- (j) Tournament Sanction Request form (if you want to host your own tournament!)

Plus even more information on Carolina Region volleyball. Have a great season!